



Guildhall Improvement Committee

Date: WEDNESDAY, 26 JUNE 2013
Time: 1.45pm
Venue: COMMITTEE ROOM 2 - COMMITTEE ROOMS

Members: Mark Boleat (Ex-Officio Member) Deputy Catherine McGuinness (Ex-Officio Member)
Ray Catt (Ex-Officio Member) Deputy John Owen-Ward (Ex-Officio Member)
Roger Chadwick (Ex-Officio Member) Deputy Sir Michael Snyder

Enquiries: Jacqui Daniels
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Lunch will be served in Guildhall Club at 1pm

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

For Decision

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

For Decision

3. **ORDER OF THE COURT OF COMMON COUNCIL.**

Order of the Court of Common Council, 25 April 2013, appointing the Committee and approving the Committee's Terms of Reference (copy attached).

For Information
(Pages 1 - 2)

4. **ELECTION OF CHAIRMAN**

To elect a Chairman in accordance with Standing Order No. 29.

For Decision

5. **ELECTION OF DEPUTY CHAIRMAN**

To elect a Deputy Chairman in accordance with Standing Order No. 30.

For Decision

6. **MINUTES OF PREVIOUS MEETING**

To agree the public minutes and summary of the meeting held on 12 December 2012 (copy attached).

For Decision
(Pages 3 - 4)

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.**

For Decision

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.**

For Decision

9. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part1 of schedule 12A of the Local Government Act as follows:-

Item No	Exemption Paragraph
10 – 14	3

Part 2 – Non-Public Agenda

For Decision

10. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 12 December 2012 (copy attached).

For Decision
(Pages 5 - 6)

11. **ACTION TAKEN UNDER DELEGATED AUTHORITY**

Report of the Town Clerk (copy attached).

For Decision
(Pages 7 - 10)

12. **PROGRESS OF GUILDHALL IMPROVEMENT PROJECT RELATED WORKS BEING UNDERTAKEN BY THE CITY SURVEYOR - UPDATE**

Report of the City Surveyor (copy attached).

For Information
(Pages 11 - 14)

13. **PROJECT DIRECTOR'S REPORT**

A report of the Project Director – As with previous reports, items to note or for decision will be highlighted in ***bold italic*** (separately circulated).

For Decision
(Pages 15 - 26)

14. **MAIN CONTRACT DISPUTES STRATEGY**

Joint report of the Chamberlain and the Comptroller and City Solicitor (copy attached).

For Decision
(Pages 27 - 32)

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

For Decision

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE THE PUBLIC ARE EXCLUDED**

For Decision